

## COMMISSION ON STATE MANDATES

980 NINTH STREET, SUITE 300  
SACRAMENTO, CA 95814  
PHONE: (916) 323-3562  
FAX: (916) 445-0278  
E-mail: [csminfo@csm.ca.gov](mailto:csminfo@csm.ca.gov)



December 16, 2011

Mr. Jay Lal  
State Controller's Office  
Division of Accounting & Reporting  
3301 C Street, Suite 700  
Sacramento, CA 95816

*And Affected State Agencies and Interested Parties (See Mailing List)*

**RE: Draft Staff Analysis, Proposed Amendment to Parameters and Guidelines, and Hearing Date**

Request to Amend Parameters and Guidelines  
*Pupil Promotion and Retention*, 10-PGA-03 (98-TC-19)  
Education Code Sections 37252 et al.  
State Controller, Requestor

Dear Mr. Lal:

The draft staff analysis and proposed amendments to parameters and guidelines, as modified by Commission staff, are enclosed for your review and comment.

**Written Comments**

Any party or interested person may file written comments on this matter analysis by **January 6, 2012**. You are advised that comments filed with the Commission are required to be simultaneously served on the other interested parties on the mailing list, and to be accompanied by a proof of service. However, this requirement may also be satisfied by electronically filing your documents. Please see <http://www.csm.ca.gov/dropbox.shtml> on the Commission's website for instructions on electronic filing. (Cal. Code Regs., tit. 2, § 1181.2.) If you would like to request an extension of time to file comments, please refer to section 1183.01(c)(1) of the Commission's regulations.

**Hearing**

This matter is set for hearing on **Friday, January 27, 2012**, at 9:30 a.m., in the State Capitol, Room 447, Sacramento, California. The final staff analysis will be issued on or about January 13, 2012. This matter is proposed for the consent calendar. Please let us know in advance if you or a representative of your agency will testify at the hearing, and if other witnesses will appear. If you would like to request postponement of the hearing, please refer to section 1183.01(c)(2) of the Commission's regulations.

Please contact Heidi Palchik at (916) 323-8218 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Nancy Patton".

Nancy Patton  
Acting Executive Director