

## COMMISSION ON STATE MANDATES

980 NINTH STREET, SUITE 300  
SACRAMENTO, CA 95814  
PHONE: (916) 323-3562  
FAX: (916) 445-0278  
E-mail: [csminfo@csm.ca.gov](mailto:csminfo@csm.ca.gov)



March 17, 2011

Ms. Jill Kanemasu  
State Controller's Office  
Division of Accounting & Reporting  
3301 C Street, Suite 700  
Sacramento, CA 95816

*And Affected State Agencies and Interested Parties (See Mailing List)*

RE: **Notice of Complete Filing and Schedule for Comments**  
**Request to Amend Parameters and Guidelines**  
*Pupil Promotion and Retention, 10-PGA-03 (98-TC-19)*  
Education Code Sections 37252 et al.  
State Controller, Requestor

Dear Mr. Lal:

On March 7, 2011, the Commission on State Mandates (Commission) received your request to amend the parameters and guidelines for the above-named program. Following initial review, Commission staff found this matter to be complete.

**Review and Comments.** All state agencies and interested parties are invited to comment on the request to amend the parameters and guidelines. Written comments or recommendations must be submitted to the Commission by **April 8, 2011**. The requesting party and other interested parties may submit written rebuttals within 30 days of service of the comments and recommendations.

The Commission will promulgate a mailing list of parties, interested parties, and interested persons for each filing and provide the list to those included on the list, and to anyone who requests a copy.

You are advised that documents filed with the Commission are required to be simultaneously served on the other interested parties on the mailing list, and to be accompanied by a proof of service. (Cal. Code Regs., tit. 2, § 1181.2.) However, this requirement may also be satisfied by electronically filing documents on the Commission's website. Please see the Commission's website at [http://www.csm.ca.gov/dropbox\\_procedures.shtml](http://www.csm.ca.gov/dropbox_procedures.shtml) for instructions on electronic filing. (Cal. Code Regs., tit. 2, § 1181.2.) The documents will be posted on the Commission's website and the mailing list will be notified by electronic mail of the posting. This procedure will satisfy all the service requirements under California Code of Regulations, title 2, section 1181.2, subdivision (c).

Please contact Heidi Palchik at (916) 323-8218 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Drew Bohan".

Drew Bohan  
Executive Director