

COMMISSION ON STATE MANDATES

980 NINTH STREET, SUITE 300
SACRAMENTO, CA 95814
PHONE: (916) 323-3562
FAX: (916) 445-0278
E-mail: csminfo@csm.ca.gov



January 17, 2012

Mr. Jay Lal
State Controller's Office
Division of Accounting & Reporting
3301 C Street, Suite 700
Sacramento, CA 95816

And Affected State Agencies and Interested Parties (See Mailing List)

RE: Final Staff Analysis, Proposed Amendment to Parameters and Guidelines, and Hearing Date

Request to Amend Parameters and Guidelines
Pupil Promotion and Retention, 10-PGA-03 (98-TC-19)
Education Code Sections 37252 et al.
State Controller, Requestor

Dear Mr. Lal:

The final staff analysis and proposed amendments to the parameters and guidelines are enclosed.

Hearing

This matter is set for hearing on **Friday, January 27, 2012**, at 9:30 a.m., in the State Capitol, Room 447, Sacramento, California. Please let us know in advance if you or a representative of your agency will testify at the hearing, and if other witnesses will appear. If you would like to request postponement of the hearing, please refer to section 1183.01(c)(2) of the Commission's regulations.

Special Accommodations

For any special accommodations such as a sign language interpreter, an assistive listening device, materials in an alternative format, or any other accommodations, please contact the Commission Office at least five to seven *working* days prior to the meeting.

Please contact Heather Halsey at (916) 323-3562 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Nancy Patton".

Nancy Patton
Acting Executive Director