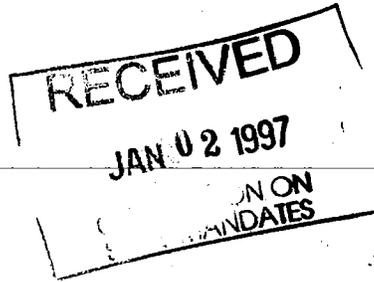


## DEPARTMENT OF FINANCE

915 L STREET  
SACRAMENTO, CA 95814-3706

December 30, 1996



Mr. Kirk G. Stewart  
Executive Director  
Commission on State Mandates  
1414 K Street, Suite 315  
Sacramento, CA 95814

Dear Mr. Stewart:

As requested in your letter of December 6, 1996, the Department of Finance has reviewed the draft staff analysis of the test claim submitted by the City of Newport Beach (claimant) asking the Commission to determine whether certain costs incurred under the new "California Fire Incident Reporting System" (CFIRS) Manual are reimbursable state mandated program costs imposed on local government (Claim No. CSM-4419, "New CFIRS Manual").

Pursuant to Section 1183.01 of the Commission's regulations, we are responding within 40 days of receipt of your December 6 letter to request an extension of time "for good cause" to provide you with our comments on the draft staff analysis. Specifically, the person who must respond to this claim (Carol Baker) is, along with most of Finance budget staff, currently fully engaged in activities necessary to meet the January 10, 1997, constitutional deadline (Article IV, Section 12) for submitting the 1997-98 Governor's Budget to the Legislature. We believe that this fact satisfies the "good cause" criterion in Section 1181.1(g)3 of the Commission's regulations which defines that term as "...the individual responsible for preparing the document has other time-limited commitments during the affected period". If the Commission grants our requested extension, we would plan to submit our filing no later than February 7, 1997, as required by Section 1183.01(b)1 of the Commission's regulations.

As also required by those regulations, we are including a "Proof of Service" indicating that the parties identified in the mailing list which accompanied your December 6 letter have been provided with copies of this letter via either United States Mail or, in the case of other state agencies, Interagency Mail Service.

If you have any questions regarding this letter, please contact Carol Baker, Principal Program Budget Analyst, at (916) 324-0043 or James Apps, state mandates claims coordinator for the Department of Finance, at (916) 445-8913.

Sincerely,

A handwritten signature in cursive script that reads "Fred Klass".

Fred Klass  
Program Budget Manager

Attachments

DECLARATION OF CAROL BAKER  
DEPARTMENT OF FINANCE  
CLAIM NO. CSM-4419

---

1. I am currently employed as a Principal Program Budget Analyst by the State of California, Department of Finance (Finance), am familiar with the duties of Finance, and am authorized to make this declaration on behalf of Finance.
2. Subdivision (a) of Section 12 of Article IV of the California Constitution requires that "Within the first 10 days of each calendar year, the Governor shall submit to the Legislature, with an explanatory message, a budget for the ensuing fiscal year containing itemized statements for recommended state expenditures and estimated state revenues. If recommended expenditures exceed estimated revenues, the Governor shall recommend the sources from which the additional revenues should be provided."
3. In order to assist in complying with this requirement, Section 13320 of the Government Code specifies that "Every State agency and court for which an appropriation has been made, shall submit to the department (of Finance) for approval, a complete and detailed budget at such time and in such form as may be prescribed by the department, setting forth all proposed expenditures and estimated revenues for the ensuing fiscal year."
4. In my current assignment in Finance, I am responsible for accepting and reviewing budgets submitted by the Departments Forestry and Fire Protection, Fish and Game, Parks and Recreation and the Coastal Commission, among others, and ensuring their suitability for inclusion in the Governor's Budget for 1997-98. At the present time, I am engaged in these activities on virtually a full-time basis.
5. I certify under penalty of perjury that the facts set forth in the foregoing are true and correct of my own knowledge except as to the matters therein stated as information or belief and, as to those matters, I believe them to be true.

*December 30, 1996*

at Sacramento, CA



Carol Baker

## PROOF OF SERVICE

Test Claim Name: New CFIRS Manual

Test Claim Number: CSM-4419

---

I, the undersigned, declare as follows:

I am employed in the County of Sacramento, State of California, I am 18 years of age or older and not a part to the within entitled cause; my business address is 915 L Street, 9th Floor, Sacramento, CA 95814.

On December 30, 1996, I served the attached recommendation of the Department of Finance in said cause, by facsimile to the Commission on State Mandates and by placing a true copy thereof: (1) to claimants and nonstate agencies enclosed in a sealed envelope with postage thereon fully prepaid in the United States Mail at Sacramento, California; and (2) to state agencies in the normal pickup location at 915 L Street, 9th Floor, for Interagency Mail Service, addressed as follows:

A-16  
Kirk Stewart, Executive Director  
Commission on State Mandates  
1414 K Street, Suite 315  
Sacramento, CA 95814  
Facsimile No. 445-0278

City of Newport Beach  
Attention: Mr. Glen Everroad  
Revenue Manager  
3300 Newport Boulevard  
Newport Beach, CA 92663

B-8  
State Controller's Office  
Division of Accounting & Reporting  
Attention: William Ashby  
3301 C Street, Room 500  
Sacramento, CA 95816

B-29  
Legislative Analyst's Office  
Attention: Marianne O'Malley  
925 L Street, Suite 1000  
Sacramento, CA 95814

SB 90 Service  
C/O David M. Griffiths & Associates  
Attention: Allan Burdick  
4320 Auburn Boulevard, Suite 200  
Sacramento, CA 95841

San Ramon Valley Fire Protection District  
Attention: Fort Hartsfield  
Battalion Chief/Fire Marshal  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

A-45

Department of Forestry & Fire Protection

Office of the State Fire Marshal

Attention: James Wait

Assistant State Fire Marshal

7171 Bowling Drive

P.O. Box 944246

Sacramento, CA 94244-2460

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on December 30, 1996, at Sacramento, California.



A handwritten signature in cursive script, appearing to read "Vicky Albert", is written over a horizontal line. The signature is fluid and stylized, with a long, sweeping tail on the final letter.

Vicky Albert