

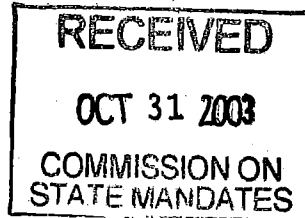


DEPARTMENT OF  
**FINANCE**

GRAY DAVIS, GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

October 28, 2003



Ms. Paula Higashi  
Executive Director  
Commission on State Mandates  
980 Ninth Street, Suite 300  
Sacramento, CA 95814

Dear Ms. Higashi:

The Department of Finance received letters from your office requesting our review of various test claims and other filings related to reimbursable state mandated costs submitted by school and community college districts. The attachment lists the test claim titles and numbers for which comments are recently past due or soon due. As a result of the numerous mandate filings, the reduction in available legal counsel from the Attorney General's Office as well as budget litigation-related demands on our in-house counsel, and our office's internal workload related to budget development and the transition in Administrations, we respectfully request an extension until February 2004 to file comments on all of these filings. To the extent possible, our office will submit comments on a flow basis. At your suggestion, we will attempt to prioritize matters that are closer to conclusion.

As required by the Commission's regulations, we are including a "Proof of Service" indicating that the parties included on the mailing lists which accompanied your letters have been provided with copies of this letter via either United States Mail or, in the case of other State agencies, Interagency Mail Service.

If you have any questions regarding this letter, please contact Matt Aguilera, Principal Program Budget Analyst at (916) 445-0328.

Sincerely,

Jeannie Oropeza  
Program Budget Manager

Attachments

## PROOF OF SERVICE

Test Claim Name: See Attached List  
Test Claim Number: See Attached List

I, the undersigned, declare as follows:

I am employed in the County of Sacramento, State of California, I am 18 years of age or older and not a party to the within entitled cause; my business address is 915 L Street, 7th Floor, Sacramento, CA 95814.

On October 28, 2003, I served the attached recommendation of the Department of Finance in said cause, by facsimile to the Commission on State Mandates and by placing a true copy thereof: (1) to claimants and nonstate agencies enclosed in a sealed envelope with postage thereon fully prepaid in the United States Mail at Sacramento, California; and (2) to state agencies in the normal pickup location at 915 L Street, 7<sup>th</sup> Floor, for Interagency Mail Service, addressed as follows:

A-16  
Ms. Paula Higashi, Executive Director  
Commission on State Mandates  
980 Ninth Street, Suite 300  
Sacramento, CA 95814

B-8  
State Controller's Office  
Division of Accounting & Reporting  
Attention: Michael Havey  
3301 C Street, Room 500  
Sacramento, CA 95816

B-29  
Legislative Analyst's Office  
Attention Marianne O'Malley  
925 L Street, Suite 1000  
Sacramento, CA 95814

E-08  
Mr. Gerald Shelton  
Department of Education  
Fiscal and Administrative Services Division  
1430 N Street, Suite 2213  
Sacramento, CA 95814

A-17  
Office of Public School Construction  
Attention: Luisa M. Park  
1130 K Street, Suite 400  
Sacramento, CA 95814

San Diego Unified School District  
Attention: Arthur Palkowitz  
4100 Normal Street, Room 3159  
San Diego, CA 92103-2682

P-08  
Mr. Kenneth J. O'Brien  
Commission on Peace Officers  
Standards & Training  
Administrative Services Division  
1601 Alhambra Blvd.  
Sacramento, CA 95816-7083

P-08  
Mr. Richard W. Reed  
Commission on Peace Officers  
Standards & Training  
Administrative Services Division  
1601 Alhambra Blvd.  
Sacramento, CA 95816-7083

Education Mandated Cost Network  
C/O School Services of California  
Attention: Dr. Carol Berg, PhD  
1121 L Street, Suite 1060  
Sacramento, CA 95814

Spector, Middleton, Young, Minney, LLP  
Attention: Paul Minney  
7 Park Center Drive  
Sacramento, CA 95825

Clovis Unified School District  
Attention: Bill McGuire  
1450 Herndon  
Clovis, CA 93611-0599

Centration, Inc.  
Attention: Beth Hunter  
8316 Red Oak Street, Suite 101  
Rancho Cucamonga, CA 91730

Sixten & Associates  
Attention: Keith Petersen  
5252 Balboa Avenue, Suite 807  
San Diego, CA 92117

Mr. Steve Smith  
Mandated Cost Systems, Inc.  
11130 Sun Center Drive, Suite 100  
Rancho Cordova, CA 95670

G-01  
Mr. Thomas J. Nussbaum  
California Community Colleges  
Chancellor's Office  
1102 Q Street, Suite 300  
Sacramento, CA 95814-6549

D-01  
Mr. Gary Cooper  
Department of Justice  
4949 Broadway, Room G111  
Sacramento, CA 95820

E-08  
Executive Director  
State Board of Education  
721 Capitol Mall, Room 558  
Sacramento, CA 95814

Reynolds Consulting Group, Inc.  
Attention: Sandy Reynolds, President  
P.O. Box 987  
Sun City, CA 92586

Mr. Thomas J. Donner  
Santa Monica Community College District  
1900 Pico Blvd.  
Santa Monica, CA 90405-1628

Shields Consulting Group, Inc.  
Attention: Steve Shields  
1536 36<sup>th</sup> Street  
Sacramento, CA 95816

Mandated Cost Systems, Inc.  
Attention: Steve Smith  
11130 Sun Center Drive, Suite 100  
Rancho Cordova, CA 95670

Mandate Resource Services  
Attention: Harmeet Barkschat  
5325 Elkhorn Blvd., Suite 307  
Sacramento, CA 95842

Mr. Keith B. Petersen  
SixTen & Associates  
5252 Balboa Avenue, Suite 807  
San Diego, CA 92117

B-08  
Mr. Jim Spano  
State Controller's Office  
Division of Audits  
300 Capitol Mall, Suite 518  
Sacramento, CA 95814

Ms. Jill Cadloni  
Napa County Office of Education  
1015 Kaiser Road  
Napa, CA 94558-6257

Mr. Patrick Day  
San Jose Unified School District  
855 Lenzen Avenue  
San Jose, CA 95126-2736

Mr. Jon Sharpe  
Los Rios Community College District  
1919 Spanos Court  
Sacramento, CA 95825

Mr. Victor R. Collins  
Long Beach Community College District  
4901 East Carson Street  
Long Beach, CA 90808

Ms. Diana Fuentes-Michel  
California Student Aid Commission  
P.O. Box 419026  
Rancho Cordova, CA 95741-9026

Mr. Michael H. Fine  
Riverside Unified School District  
3380 14<sup>th</sup> Street  
Riverside, CA 92501

Mr. William Duncan  
West Kern Community College District  
29 Emmons Park Drive  
Taft, CA 93268

Ms. Diana Halpenny  
San Juan Unified School District  
3738 Walnut Avenue  
P.O. Box 477  
Carmichael, CA 95609-0477

Mr. J. Bradley Burgess  
Public Resource Management Group  
1380 Lead Hill Boulevard, Suite #106  
Roseville, CA 95661

Mr. Allen Burdick  
MAXIMUS  
4320 Auburn Blvd., Suite 2000  
Sacramento, CA 95841

Mr. William A. Doyle  
San Jose Unified School District  
1153 El Prado Drive  
San Jose, CA 95120

D-08  
Mr. Louis R. Mauro  
Department of Justice  
1300 I Street, 17<sup>th</sup> Floor  
Sacramento, CA 95814

Mr. Stephen Castellanos  
State Architect of California  
1130 K Street, Suite 101  
Sacramento, CA 95814

D-08  
Ms. Jill Bowers  
Office of the Attorney General  
1300 I Street, Suite 125  
Sacramento, CA 95814

Mr. Jerry R. Patton  
Palomar Community College District  
1140 West Mission Road  
San Marcos, CA 92069

Ms. Cheryl Miller  
Santa Monica Community College District  
1900 Pico Blvd.  
Santa Monica, CA 90405-1628

Mr. John E. Hendrickson  
Contra Costa Community College District  
Business Services  
500 Court Street  
Martinez, CA 94553

D-08  
Ms. Leslie R. Lopez  
Office of the Attorney General  
1300 I Street, 17<sup>th</sup> Floor  
Sacramento, CA 95814

Ms. Annette Chinn  
Cost Recovery Systems  
705-2 East Bidwell Street, #294  
Folsom, CA 95630

Ms. Cindy Sconce  
Centration, Inc.  
12150 Tributary Point Drive, Suite 140  
Gold River, CA 95670

Mr. Jon Stephens  
Lake Tahoe Unified School District  
One College Drive  
South Lake Tahoe, CA 96150

Ms. Deborah Barnes  
Environmental Protection Agency  
1001 I Street  
Sacramento, CA 95812

Ms. Lora Duzyk  
San Diego County Office of Education  
6401 Linda Vista Road  
San Diego, CA 92111-7309

Mr. Jerry Macy  
Castro Valley Unified School District  
4400 Alma Avenue  
Castro Valley, CA 94546

Mr. David E. Scribner  
Spector, Middleton, Young & Minney, LLP  
7 Park Center Drive  
Sacramento, CA 95825

Ms. Joan Polster  
Sacramento City Unified School District  
5735-47<sup>th</sup> Avenue  
Sacramento, CA 95824

Mr. Michael Lingo  
Bakersfield City School District  
1300 Baker St  
Bakersfield, CA 93305-4399

Ms. Ellie Topolovac  
Solana Beach School District  
309 North Rios Avenue  
Solana Beach CA 92075-1298

A-08  
Mr. Tal Finney  
Office of Planning and Research  
P.O. Box 3044  
Sacramento, CA 95812-3044

A-09  
Mr. Sam Swofford  
Commission on Teacher Credentialing  
1900 Capitol Avenue  
Sacramento-County, CA 95814-4213

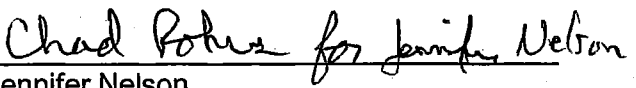
Ms. Antonette Cordero  
Department of Toxic Substances Control  
P.O. Box 806  
Sacramento, CA 95812-0806

Ms. Margaret Kirkpatrick  
Berkeley Unified School District  
2134 Martin Luther King, Jr. Way  
Berkeley, CA 94704-1180

Mr. Lawrence Hendee  
Sweetwater Union High School District  
1130 Fifth Ave  
Chula Vista, CA 91911-2896

Mr. Donald Kiger  
Empire Union School District  
116 N. McClure Road  
Modesto, CA 95357

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on October 28, 2003, at Sacramento, California.

  
Jennifer Nelson

**REQUEST TO COMMISSION ON STATE MANDATES  
FOR EXTENSION ON FILING COMMENTS**

**Mandates with Comments Past Due**

<b>Number</b>	<b>Title</b>	<b>Due Date</b>	<b>Claimant</b>
99-TC-13	Enrollment Fee Collection	8/22/2003	Los Rios CCD
02-TC-12	Crime Statistics Report (K-14)	09/30/2003	Santa Monica CCD
02-TC-21	Tuition Fee Waivers	10/02/2003	Contra Costa CCD
02-TC-22	Disabled Student Programs and Services	10/17/2003	West Kern CCD
02-TC-24	Reporting Improper Governmental Activities	10/08/2003	San Juan USD & Santa Monica CCD
02-TC-29	Extended Opportunity Programs and Services	10/13/2003	West Kern CCD
02-TC-30	School Facilities Funding Requirements	10/08/2003	Clovis USD
02-TC-37	Adult Education Enrollment Reporting	10/6/2003	Berkeley and Sacramento City USD
02-TC-42	Developer Fees	9/11/2003	Clovis USD
02-TC-46	Discrimination Complaint Procedures	10/11/2003	Santa Monica CCD
02-TC-48	Deferred Maintenance – Community Colleges	10/11/2003	Santa Monica CCD

**Mandates with Comments Due Soon**

<b>Number</b>	<b>Title</b>	<b>Due Date</b>	<b>Claimant</b>
00-TC-05	Criminal Background Checks II	10/28/2003	Napa COE
00-TC-07	Integrated Waste Management	10/28/2003	Santa Monica and Lake Tahoe CCD
02-TC-32	School Accountability Report Cards III	10/28/2003	Empire Union USD, Sweetwater Union and Bakersfield City Districts
01-TC-05	School Safety Officer Training	12/5/2003	San Diego USD
02-TC-25	Notice to Students	12/15/2003	Los Rios CCD
02-TC-27	Employment of College Faculty and Administrators	12/15/2003	Santa Monica CCD
02-TC-28	Cal Grants	12/15/2003	Long Beach CCD
02-TC-31	Minimum Conditions for State Aid	12/15/2003	Santa Monica CCD
02-TC-34	Student Records	12/15/2003	Riverside USD and Palomar CCD
02-TC-35	Public Contracts (K-14)	12/15/2003	Clovis USD and Santa Monica CCD
02-TC-43	Hazardous Materials Assessments	10/27/2003	Clovis USD
02-TC-51	CA Public Records Act (K-14)	12/15/2003	Riverside USD
03-TC-02	Uniform Complaint Procedures	11/05/2003	Solano Beach School District
03-TC-05	CCC Budget and Accounting Manual	12/15/2003	Santa Monica CCD
03-TC-06	California English Development Test	10/31/2003	Castro Valley USD
03-TC-07	Instructional Materials Funding Reqts	11/03/2003	Castro Valley USD
03-TC-09	Teacher Credentialing	11/06/2003	San Diego COE
03-TC-16	Parental Involvement Programs	11/06/2003	San Jose USD
03-TC-17	California Environmental Quality Act	11/07/2003	Clovis USD