

**COMMISSION ON STATE MANDATES**

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February 13, 2013

Mr. Ed Jewik  
County of Los Angeles  
Auditor-Controller's Office  
500 W. Temple Street, Room 603  
Los Angeles, CA 90012

Mr. Keith Petersen  
SixTen and Associates  
P.O. Box 340430  
Sacramento, CA 95834-0430

*And Interested Parties and Affected State Agencies (See Mailing List)*

**RE: Draft Staff Analysis and Proposed Parameters and Guidelines, Schedule for Comments, and Notice of Hearing**  
*California Public Records Act, 02-TC-10 and 02-TC-51*  
Government Code Section 6253, et al.  
County of Los Angeles and Riverside Unified School District, Claimants

Dear Mr. Jewik and Mr. Petersen:

The draft staff analysis and proposed parameters and guidelines for the above-named matter are enclosed for your review and comment.

**Written Comments**

Any party or interested person may file written comments on the draft staff analysis and proposed parameters and guidelines by **March 6, 2013**. You are advised that the Commission's regulations require comments filed with the Commission to be simultaneously served on other interested parties on the mailing list, and to be accompanied by a proof of service on those parties. However, this requirement may also be satisfied by electronically filing your documents. Please see <http://www.csm.ca.gov/dropbox.shtml> on the Commission's website for instructions on electronic filing. (Cal. Code Regs., tit. 2, § 1181.2.)

If you would like to request an extension of time to file comments, please refer to section 1183.01(c)(1), of the Commission's regulations.

**Hearing**

This matter is set for hearing on **April 19, 2013**, at 10:00 a.m. in the State Capitol, Sacramento, California. The final staff analysis will be issued on or about March 22, 2013. Please let us know in advance if you or a representative of your agency will testify at the hearing, and if other witnesses will appear. If you would like to request postponement of the hearing, please refer to section 1183.01(c)(2), of the Commission's regulations.

Please contact Matt Jones at (916) 323-3562 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Halsey".

Heather Halsey  
Executive Director