

COMMISSION ON STATE MANDATES

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October 16, 2001

Mr. Allan Burdick
DMG/Maximus
4320 Auburn Boulevard, Suite 2000
Sacramento, CA 95841

Mr. Glenn Haas
State Controller's Office
Division of Accounting and Reporting
3301 C Street, Suite 501
Sacramento, CA 95816

RE: Incorrect Reduction Claim
Collective Bargaining, 01-4425-I-07
Yuba Community College District
Statutes of 1975, Chapter 961
Fiscal Year 1995/96

Dear Mr. Burdick and Mr. Haas:

On October 10, 2001, the Yuba Community College District filed an incorrect reduction claim (IRC) with the Commission on State Mandates based on Collective Bargaining. Commission staff determined that the enclosed IRC filing is complete.

Government Code section 17551, subdivision (b), requires the Commission to hear and decide upon claims filed by local agencies and school districts that the State Controller's Office (SCO) has incorrectly reduced payments to the local agencies or school districts.

SCO Review and Response. Please file the SCO response and supporting documentation regarding this claim within 90 days of the date of this letter. Please include an explanation of the reason(s) for the reductions and the computation of reimbursements. All documentary evidence must be authenticated by declarations under penalty of perjury signed by persons who are authorized and competent to do so and be based on the declarant's personal knowledge, information or belief. The Commission's regulations also require that the responses (opposition or recommendation) filed with the Commission be simultaneously served on the claimants and their designated representatives, and accompanied by a proof of service. (Cal. Code Regs., tit. 2, § 1185.01.)

The failure of the SCO to respond within this 90-day timeline shall not cause the Commission to delay consideration of the IRC.

Claimant's Rebuttal. Upon receipt of the SCO response, the claimant and interested parties may file rebuttals. The rebuttals are due 30 days from the service date of the response.

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Mr. Glenn Haas
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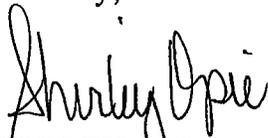
Prehearing Conference. A prehearing conference will be scheduled if requested.

Public Hearing and Staff Analysis. The public hearing on this claim will be scheduled after the record closes. A staff analysis will be issued on the IRC at least eight weeks prior to the public hearing.

Dismissal of Incorrect Reduction Claims. Under section 1188.31 of the Commission's regulations, IRCs filed after May 5, 2001, may be dismissed if postponed or placed on inactive status by the claimant for more than one year. Prior to dismissing a claim, the Commission will provide 60 days notice and opportunity for the claimant to be heard on the proposed dismissal.

Please contact Nancy Patton at (916) 323-8217 if you have any questions.

Sincerely,



SHIRLEY OPIE
Assistant Executive Director

Enclosure: Incorrect Reduction Claim of Yuba Community College District
(SCO only)