

	For CSM Use Only	
Filing Date:		
TC #:		
TC #:		

TEST CLAIM FORM AND TEST CLAIM AMENDMENT FORM (Pursuant to Government Code section 17500 et seq. and Title 2, California Code of Regulations, section 1181.1 et seq.)

Section 1	
Proposed Test Claim Title:	
Section 2	
Local Government (Local Agency/School District) Name:	
Name and Title of Claimant's Authorized Official pursuant to CCR, tit.2, § 1183.1(a)(1-5):	
Street Address, City, State, and Zip:	
Γelephone Number Email Address	
Section 3 – Claimant designates the following person to act as its sole representative in this test claim. A correspondence and communications regarding this claim shall be sent to this representative. Any change in representation must be authorized by the claimant in writing, and e-filed with the Commission State Mandates. (CCR, tit.2, § 1183.1(b)(1-5).)	
Name and Title of Claimant Representative:	
Organization:	
Street Address, City, State, Zip:	
Γelephone Number Email Address	

section 4 – Identify all code sections (include statutes, chapters, and bill numbers; e.g., Penal Code section 2045, Statutes 2004, Chapter 54 [AB 290]), regulatory sections (include register number and effective date; e.g., California Code of Regulations, title 5, section 60100 (Register 1998, No. 44, effective 10/29/98), and other executive orders (include effective date) that impose the alleged mandate pursuant to Government Code section 17553 and check for amendments to the section or regulations adopted to			
	implement it:		
	Test Claim is Timely Filed on [Insert Filing Date] [select either A or B]:/		
	A: Which is not later than 12 months (365 days) following [insert effective date]/, the effective date of the statute(s) or executive order(s) pled; or		
	B: Which is within 12 months (365 days) of [insert the date costs were <i>first</i> incurred to implement the alleged mandate]/, which is the date of first incurring costs as a result of the statute(s) or executive order(s) pled. This filing includes evidence which would be admissible over an objection in a civil proceeding to support the assertion of fact regarding the date that costs were first incurred.		
(Gov.	Code § 17551(c); Cal. Code Regs., tit. 2, §§ 1183.1(c) and 1187.5.)		
Sectio	n 5 – Written Narrative:		
	Includes a statement that actual or estimated costs exceed one thousand dollars (\$1,000). (Gov. Code § 17564.)		
	Includes <u>all</u> of the following elements for each statute or executive order alleged pursuant to <u>Government Code section 17553(b)(1)</u> :		
	Identifies all sections of statutes or executive orders and the effective date and register number of regulations alleged to contain a mandate, including a detailed description of the <i>new</i> activities and costs that arise from the alleged mandate and the existing activities and costs that are <i>modified</i> by the alleged mandate;		
	Identifies <i>actual</i> increased costs incurred by the claimant during the fiscal year for which the claim was filed to implement the alleged mandate;		
	Identifies <i>actual or estimated</i> annual costs that will be incurred by the claimant to implement the alleged mandate during the fiscal year immediately following the fiscal year for which the claim was filed;		
	Contains a statewide cost estimate of increased costs that all local agencies or school districts will incur to implement the alleged mandate during the fiscal year immediately following the fiscal year for which the claim was filed;		
	Following FY: Total Costs:		

	Identifies all dedicated funding sources for this program;
State:	
	ral:
Local	agency's general purpose funds:
	nonlocal agency funds:
	uthority to offset costs:
	Identifies prior mandate determinations made by the Board of Control or the Commission on State Mandates that may be related to the alleged mandate:
	Identifies any legislatively determined mandates that are on, or that may be related to, the same statute or executive order:
	or executive order:
Pursi	on 6 – The Written Narrative Shall be Supported with Declarations Under Penalty of Perjury uant to Government Code Section 17553(b)(2) and California Code of Regulations, title 2, section 5, as follows:
	Declarations of actual or estimated increased costs that will be incurred by the claimant to implement the alleged mandate.
	Declarations identifying all local, state, or federal funds, and fee authority that may be used to offset the increased costs that will be incurred by the claimant to implement the alleged mandate, including direct and indirect costs.
	Declarations describing new activities performed to implement specified provisions of the new statute or executive order alleged to impose a reimbursable state-mandated program (specific references shall be made to chapters, articles, sections, or page numbers alleged to impose a reimbursable state-mandated program).
	If applicable, declarations describing the period of reimbursement and payments received for full reimbursement of costs for a legislatively determined mandate pursuant to <u>Government Code section</u> 17573, and the authority to file a test claim pursuant to paragraph (1) of subdivision (c) of <u>Government Code section 17574</u> .
	The declarations are signed under penalty of perjury, based on the declarant's personal knowledge, information, or belief, by persons who are authorized and competent to do so.
	on 7 – The Written Narrative Shall be Supported with Copies of the Following Documentation uant to Government Code section 17553(b)(3) and California Code of Regulations, title 2, § 1187.5:
	The test claim statute that includes the bill number, and/or executive order identified by its effective date and register number (if a regulation), alleged to impose or impact a mandate. Pages to
	Relevant portions of state constitutional provisions, federal statutes, and executive orders that may impact the alleged mandate. Pages to .

	Administrative decisions and court decisions cited in the narrative. (Published court decisions arising from a state mandate determination by the Board of Control or the Commission are exempt from this requirement.) Pages to
	Evidence to support any written representation of fact. Hearsay evidence may be used for the purpose of supplementing or explaining other evidence but shall not be sufficient in itself to support a finding unless it would be admissible over objection in civil actions. (Cal. Code Regs., tit. 2, § 1187.5.) Pages to .
Sectio	n 8 – TEST CLAIM CERTIFICATION Pursuant to Government Code section 17553
	The test claim form is signed and dated at the end of the document, under penalty of perjury by the eligible claimant, with the declaration that the test claim is true and complete to the best of the declarant's personal knowledge, information, or belief.
<u>Califo</u> please that re	sign, and date this section. Test claims that are not signed by authorized claimant officials pursuant to rnia Code of Regulations, title 2, section 1183.1(a)(1-5) will be returned as incomplete. In addition, note that this form also serves to designate a claimant representative for the matter (if desired) and for eason may only be signed by an authorized local government official as defined in section 1183.1(a)(1-5) Commission's regulations, and not by the representative.
	This test claim alleges the existence of a reimbursable state-mandated program within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514. I hereby declare, under penalty of perjury under the laws of the State of California, that the information in this test claim is true and complete to the best of my own personal knowledge, information, or belief. All representations of fact are supported by documentary or testimonial evidence and are submitted in accordance with the Commission's regulations. (Cal. Code Regs., tit.2, §§ 1183.1 and 1187.5.)
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