COMMISSION ON STATE MANDATES
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December 4, 2012

Ms. Diana K. McDonough
Fagen Friedman & Fulfrost LLP
70 Washington Street, Suite 205
Oakland, CA 94607

And Interested Parties and Affected State Agencies (See Mailing List)

RE: Draft Staff Analysis and Proposed Parameters and Guidelines, Schedule for Comments, and Notice of Hearing
Behavioral Intervention Plans, CSM-4464
Title 5, California Code of Regulations,
Sections 3001 and 3052 (Register 93, No. 17; Register 96, No. 8; Register 96, No. 32.)
Butte County Office of Education, San Joaquin County Office of Education, and
San Diego Unified School District, Claimants

Dear Ms. McDonough:

The draft staff analysis and proposed parameters and guidelines for the above-named matter are enclosed for your review and comment.

Written Comments

Any party or interested person may file written comments on the draft staff analysis and proposed parameters and guidelines by **December 24, 2012.** You are advised that the Commission's regulations require comments filed with the Commission to be simultaneously served on other interested parties on the mailing list, and to be accompanied by a proof of service on those parties. However, this requirement may also be satisfied by electronically filing your documents. Please see http://www.csm.ca.gov/dropbox.shtml on the Commission's website for instructions on electronic filing. (Cal. Code Regs., tit. 2, § 1181.2.)

If you would like to request an extension of time to file comments, please refer to section 1183.01 (c)(1), of the Commission's regulations.

Hearing

This matter is set for hearing on **January 25, 2013,** at 10:00 a.m. in the State Capitol, Sacramento, California. The final staff analysis will be issued on or about **January 11, 2013.** Please let us know in advance if you or a representative of your agency will testify at the hearing, and if other witnesses will appear. If you would like to request postponement of the hearing, please refer to section 1183.01(c)(2), of the Commission's regulations.

Please contact Matt Jones at (916) 323-3562 if you have any questions.

Sincerely,

Heather Halsey
Executive Director

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