

**COMMISSION ON STATE MANDATES**

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August 7, 2006

Mr. Allan P. Burdick  
Ms. Pamela A. Stone  
MAXIMUS  
4320 Auburn Blvd., Suite 2000  
Sacramento, CA 95841

*And Interested Parties and Affected State Agencies (See Enclosed Mailing List)*

**RE: Adopted Statement of Decision and Draft Parameters and Guidelines**  
*Permanent Absent Voter II, 03-TC-11*  
County of Sacramento, Claimant  
Elections Code Sections 3100, 3101, 3103, 3104, 3106, 3108, 3110,  
3200, 3201, 3202, 3203, 3204, 3205, and 3206;  
Statutes 1994, Chapter 920 (SB 1547); Statutes 1996, Chapter 724 (AB 1700);  
Statutes 2001, Chapters 918 (AB 719) and 922 (AB 1520); Statutes 2002, Chapter 664  
(AB 3034); and Statutes 2003, Chapter 347 (SB 445)

Dear Mr. Burdick and Ms. Stone:

The Commission on State Mandates adopted the attached Statement of Decision to approve this test claim on July 28, 2006. State law provides that reimbursement, if any, is subject to all of the following: 1) Commission approval of parameters and guidelines for reimbursement of the mandated program; 2) Commission approval of a statewide cost estimate; 3) a specific legislative appropriation for such purpose; 4) a timely-filed claim for reimbursement; and 5) subsequent review of the claim by the State Controller's Office.

**Pre-Hearing Conference.** The Commission staff will convene a pre-hearing conference if requested by the test claimant, the Department of Finance, Office of the State Controller or other affected state agency pursuant to California Code of Regulations, title 2, section 1183.04, or if a reasonable reimbursement methodology is proposed pursuant to Government Code section 17557 and California Code of Regulations, title 2, section 1183.13.

**Parameters and Guidelines.** Following is a description of the responsibilities of all parties and the Commission during the parameters and guidelines phase:

- **Claimant's Submission of Proposed Parameters and Guidelines.** Pursuant to Government Code section 17557 and California Code of Regulations, title 2, sections 1183.1 et seq., the claimant is responsible for submitting proposed parameters and guidelines within 30 days of the adoption of the Statement of Decision, or by **September 5, 2006**.
- **Review of Proposed Parameters and Guidelines.** Within ten days of receipt of completed proposed parameters and guidelines, the Commission will send copies to the Department of

Finance, Office of the State Controller, affected state agencies, and interested parties who are on the enclosed mailing list. All recipients will be given an opportunity to provide written comments or recommendations to the Commission within 15 days of service. The claimant and other interested parties may submit written rebuttals. (See Cal. Code Regs., tit. 2, § 1183.11.)

- **Adoption of Parameters and Guidelines.** After review of the proposed parameters and guidelines and all comments, Commission staff will recommend the adoption of the claimant's proposed parameters and guidelines or adoption of an amended, modified, or supplemented version of the claimant's original submission. (See Cal. Code Regs., tit. 2, § 1183.12.)

Please contact Cathy Cruz at (916) 323-3562 if you have questions.

Sincerely,



PAULA HIGASHI  
Executive Director

Enclosure: Adopted Statement of Decision

MAILED: \_\_\_\_\_  
 DATE: 8/17/06  
 INITIAL: LD  
 FILE: \_\_\_\_\_  
 CHRON: \_\_\_\_\_  
 WORKING BINDER: \_\_\_\_\_