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February 21, 2012
Commission on
State Mandates

JOHN CHIANG
California State Controller
Division of Accounting and Reporting

February 21, 2012

Ms. Nancy Patton
Acting Executive Director
Commission on State Mandates
980 Ninth Street, Suite 300
Sacramento, CA 95814

Re: Proposed Parameters and Guidelines
Charter Schools IV, 03-TC-03
Education Code Sections 1628, 42100(a), 47605, and 47605.6
Statutes 2002, Chapter 1058
San Diego Unified School District, Claimant

Dear Ms. Patton:

We have reviewed the proposed parameters and guidelines. Below are our comments and recommendations. Proposed additions are underlined and deletions are indicated with strikethrough as follows:

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IV. REIMBURSEABLE ACTIVITIES

Evidence corroborating the source documents may include, but is not limited to, timesheets, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, calendars, and declarations.

COMMENT: "Timesheets", "training packets", and "calendars" should be included as source documents.

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If the contract services were also used for purposes other than the reimbursable activities, only the pro-rate portion of the services used to implement the reimbursable activities can be claimed. Submit contract consultant invoices with the claim and a description of the contract scope of services.

COMMENT: The above should be included to specify pro-rated services.

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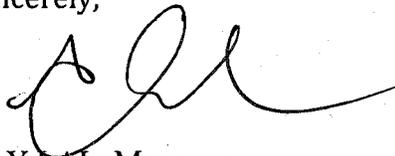
VIII. STATE CONTROLLER'S CLAIMING INSTRUCTIONS

Pursuant to Government Code section 17558(b), the Controller shall issue claiming instructions for each mandate that requires state reimbursement not later than ~~60~~ 90 days after receiving the adopted parameters and guidelines from the Commission, to assist local agencies and school districts in claiming costs to be reimbursed.

COMMENT: Chapter 144, Statutes 2011 amended Government Code section 17558, which extended the Controller's time limit to issue claiming instructions from 60 days to 90 days after receiving adopted or amended parameters and guidelines.

Should you have any questions regarding the above, please contact Johnny Wong at (916) 324-5732, or e-mail to jawong@sco.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "JAY LAL", with a long horizontal flourish extending to the right.

JAY LAL, Manager
Local Reimbursements Section