

**COMMISSION ON STATE MANDATES**

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November 19, 2013

Mr. Daniel Shinoff  
Stutz Artiano Shinoff & Holtz  
2488 Historic Decatur Road, Suite 200  
San Diego, CA 92106

Ms. Kristie Towne, Superintendent  
Solana Beach School District  
309 North Rios Avenue  
Solana Beach, CA 92075

Ms. Jill Kanemasu  
State Controller's Office  
Division of Accounting and Reporting  
3301 C Street, Suite 700  
Sacramento, CA 95816

*And Parties, Interested Parties, and Interested Persons (See Mailing List)*

**RE: Final Staff Analysis, Proposed Statewide Cost Estimate, and Notice of Hearing**  
*Uniform Complaint Procedures (K-12), 03-TC-02*  
Education Code Section 250, 251, 262.3  
Solana Beach School District, Claimant

Dear Mr. Shinoff, Ms. Towne, and Ms. Kanemasu:

The final staff analysis and proposed statewide cost estimate for the above-named matter are enclosed.

**Hearing**

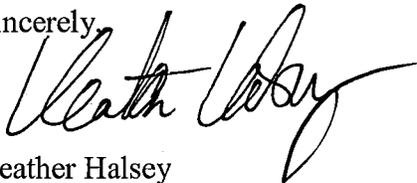
This matter is set for hearing on **Friday December 6, 2013**, at 10:00 a.m., in the State Capitol, Room 447, Sacramento, California. This matter is proposed for the Consent Calendar. Please let us know in advance if you object to this item being on consent and therefore you or a representative of your agency will testify at the hearing, and if other witnesses will appear. If you would like to request postponement of the hearing, please refer to section 1183.01(c)(2) of the Commission's regulations.

**Special Accommodations**

For any special accommodations such as a sign language interpreter, an assistive listening device, materials in an alternative format, or any other accommodations, please contact the Commission Office at least five to seven *working* days prior to the meeting.

Please contact Kerry Ortman at (916) 323-3562 if you have any questions.

Sincerely,



Heather Halsey  
Executive Director