

# SixTen and Associates

## Mandate Reimbursement Services

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April 27, 2011

Drew Bohan, Executive Director  
Commission on State Mandates  
U.S. Bank Plaza Building  
980 Ninth Street, Suite 300  
Sacramento, California 95814

Re: CSM 02-TC-46  
Los Rios Community College District  
Santa Monica Community College District  
Discrimination Complaint Procedures

Dear Mr. Bohan:

I have received your letter dated March 29, 2011, directing the test claimants to submit the proposed parameters and guidelines for the above referenced adopted test claim, to which I respond on their behalf.

Parameters and guidelines are proposed for four distinct programs from this adopted consolidated test claim. Separate single-subject parameters and guidelines will reduce confusion when the districts collect documentation for the annual claims and facilitate amendments required by any future legislation or litigation. The Commission has previously used this method. For example, Statutes of 1983, Chapter 498, resulted in separate program parameters and guidelines for at least six mandate programs.

Three of the four programs have two sets of parameters and guidelines. One set is for FY 2001-02 only. The second set is for all subsequent fiscal years beginning FY 2002-03. This will facilitate preparation of the Controller's claiming instructions by removing obsolete code and regulation sections as of FY 2002-03.

Sincerely



Keith B. Petersen

Drew Bohan, Executive Director

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April 27, 2011

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C: Commission electronic service list

Draft Parameters and Guidelines Attached:

- |    |                                      |                               |
|----|--------------------------------------|-------------------------------|
| 1. | Student Equity                       | Beginning Fiscal Year 2001-02 |
| 2. | Americans With Disabilities Act      | Fiscal Year 2001-02 Only      |
| 3. | Americans With Disabilities Act      | Beginning Fiscal Year 2002-03 |
| 4. | Equal Employment Opportunity Program | Fiscal Year 2001-02 Only      |
| 5. | Equal Employment Opportunity Program | Beginning Fiscal Year 2002-03 |
| 6. | Discrimination Complaint Procedures  | Fiscal Year 2001-02 Only      |
| 7. | Discrimination Complaint Procedures  | Beginning Fiscal Year 2002-03 |