

COMMISSION ON STATE MANDATES

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December 5, 2012

Mr. Keith Petersen
SixTen and Associates
P.O. Box 340430
Sacramento, CA 95834-0430

And Affected State Agencies and Interested Parties (see enclosed mailing list)

RE: Draft Staff Analysis, Proposed Parameters and Guidelines, and Notice of Hearing
Minimum Conditions for State Aid, 02-TC-25 and 02-TC-31
Los Rios Community College District, Santa Monica Community College District,
and West Kern Community College District, Co-Claimants

Dear Mr. Petersen:

The draft staff analysis and proposed parameters and guidelines for the above-named matter are enclosed for your review and comment.

Written Comments

Any party or interested person may file written comments on the draft staff analysis and proposed parameters and guidelines by **December 26, 2012**. You are advised that the Commission's regulations require comments filed with the Commission to be simultaneously served on other interested parties on the mailing list, and to be accompanied by a proof of service on those parties. However, this requirement may also be satisfied by electronically filing your documents. Please see <http://www.csm.ca.gov/dropbox.shtml> on the Commission's website for instructions on electronic filing. (Cal. Code Regs., tit. 2, § 1181.2.)

If you would like to request an extension of time to file comments, please refer to section 1183.01 (c)(1), of the Commission's regulations.

Hearing

This matter is set for hearing on **January 25, 2013**, at 10:00 a.m. in the State Capitol, Sacramento, California. The final staff analysis will be issued on or about **January 11, 2013**. Please let us know in advance if you or a representative of your agency will testify at the hearing, and if other witnesses will appear. If you would like to request postponement of the hearing, please refer to section 1183.01(c)(2), of the Commission's regulations.

Please contact Camille Shelton at (916) 323-3562 if you have any questions.

Sincerely,


Heather Halsey
Executive Director