

Parameters and Guidelines Drafted by:

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## **CLAIMANT'S PROPOSED PARAMETERS AND GUIDELINES**

Statutes of 1988, Chapter 973,  
Education Code Section 70902, subdivision (b)(3)

Title 5, CCR, Sections:

55750 (Register 91, No. 23)

55751 (Register 91, No. 23)

55751, subdivisions (a) and (b) (Register 91, No. 23)

55753, subdivision (a) (Register 2002, No. 8)

55754, subdivision (a) (Register 91, No. 23)

55755, subdivisions (a) and (c) (Register 91, No. 23)

55756, subdivisions (a), (c), and (d) (Register 91, No. 23)

55756.5, subdivision (b), (e), and (g) (Register 91, No. 23)

55757 (Register 91, No. 23);

55758, subdivision (a) (Register 2000, No. 50)

55759 (Register 91, No. 23)

55760, subdivisions (a) and (b) (Register 91, No. 23)

55761 (Register 91, No. 23)

55764 (Register 91, No. 23)

## **ACADEMIC STANDARDS**

CSM 02-TC-25 and 31

(Effective Beginning July 1, 2001)

### **I. SUMMARY OF THE MANDATE**

Per Statement of Decision

### **II. ELIGIBLE CLAIMANTS**

Community college districts only.

### **III. PERIOD OF REIMBURSEMENT**

Per Commission boilerplate language.

The parameters and guidelines are effective beginning July 1, 2001.

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IV. REIMBURSABLE ACTIVITIES

The preamble per Commission boilerplate language.

A. Policies and Procedures

4. STANDARDS OF SCHOLARSHIP: Adopt regulations consistent with the subchapter regarding standards of scholarship consisting of California Code of Regulations, title 5, section 55750 – 55765.359 (Education Code § 70902, subdivision (b)(3), Statutes of 1988, Chapter 973, and Cal. Code Regs., Title 5, § 55750 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55020 (Register 2007, No. 35).)
25. CORRECTION OF GRADES: Include in the procedures for the correction of grades given in error the expunging of the incorrect grade from the record. (Cal. Code Regs., Title 5, § 55760, subdivision (a) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55025, subdivision (d) (Register 2007, No. 35).)
17. PROBATION AND DISMISSAL: Adopt rules and regulations governing the inclusion in or exclusion of units, for the purpose of determining whether to place a student on probation or dismissal, in which a student did not receive a grade or “credit-no credit” or from which the student withdrew in accordance with rules adopted by the district governing board. (Cal. Code Regs., Title 5, § 55757 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55030, subdivision (a) (Register 2007, No. 35).)
9. Adopt ~~and publish~~ procedures and conditions for probation and appeal of probation and request for removal from probation. (Cal. Code Regs., Title 5, § 55755, subdivision (c) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55032, subdivision (c) (Register 2007, No. 35).)
11. Adopt ~~and publish~~ procedures and conditions for dismissal and appeal of dismissal and request for reinstatement. (Cal. Code Regs., Title 5, § 55756, subdivision (c) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55033, subdivision (c) (Register 2007, No. 35).)
12. Adopt rules setting forth the circumstances that warrant exceptions to the standards for dismissal. (Cal. Code Regs., Title 5, § 55756, subdivision (d) (Register 91, No. 23) ending August 16, 2007.)
26. COURSE REPETITION: Adopt ~~and publish~~ regulations for repeating courses in

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which substandard work has been recorded. (Cal. Code Regs., Title 5, §§ 55760, subdivision (b); and 55761 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, §§ 55040, subdivision (a), and 55042, subdivision (a) (Register 2007, No. 35).)

27. ~~Adopt and publish~~ regulations for alleviation of previously recorded substandard academic performance that is not reflective of a student's demonstrated ability. (Cal. Code Regs., Title 5, § 55764 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55046, subdivision (a) (Register 2007, No. 35).)
- 6 . CREDIT BY EXAMINATION: ~~Adopt and publish~~ regulations pertaining to credit by examination in accordance with the provisions of Subchapter 9 "Standards of Scholarship" (Cal. Code Regs., Title 5, § 55750 et seq.). (Cal. Code Regs., Title 5, § 55753, subdivision (a) (Register 2002, No. 8); for current requirement see Cal. Code Regs., Title 5, § 55050, subdivision (a) (Register 2007, No. 35).)

B. Uniform Grading Practices

- 4 1. METHOD/CONFORMITY: Determine a uniform grading practice for the district based on sound academic principles.(Cal. Code Regs., Title 5, § 55751 (Register 91, No. 23); for current requirement see Cal.Code Regs., Title 5, § 55021, subdivision (a) (Register 2007, No. 35).)
- 5- Conform the uniform grading practices to the standard that work in all courses acceptable in the fulfillment of the requirements for an associate or baccalaureate degree, a certificate, diploma or license is graded in accordance with a grading scale adopted by the governing board consistent with section 55758, and sections 55752 (Credit-No Credit Options) or 55753 (Credit by Examination). (Cal. Code Regs., Title 5, § 55751, subdivisions (a) and (b) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55021, subdivision (c) (Register 2007, No. 35).)
- 18 2. APPLICATION: Determine a student's grade point average using the grades from a grading scale and the corresponding point equivalencies set forth in California Code of Regulations, title 5, section 55758, subdivision (a). (Cal. Code Regs., Title 5, § 55758, subdivision (a) (Register 2000, No. 50); for current requirement see Cal. Code Regs., Title 5, § 55023, subdivision (a) (Register 2007, No. 35).)
- 24- The instructor of the course is to determine the grade to be awarded each student in accordance with the California Code of Regulations, title 5, section 55758 ("Academic Record Symbols and Grade Point Average"). (Cal. Code

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Regs., Title 5, § 55760, subdivision (a) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55025, subdivision (a) (Register 2007, No. 35).)

C. Academic Probation and Dismissal

- 7 1. STUDENT STATUS: Place a student on academic probation when he/she has attempted at least 12 semester or 18 quarter units as shown by the official academic record and earned a grade point average below 2.0 in all units which were graded on the basis of the grading scale. (Cal. Code Regs., Title 5, § 55754, subdivision (a) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55031, subdivision (a) (Register 2007, No. 35).)
- ~~8~~ Remove a student from academic probation when the student's accumulated grade point average is 2.0 or higher. (Cal. Code Regs., Title 5, § 55755, subdivision (a) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55032, subdivision (a) (Register 2007, No. 35).)
- ~~10~~ Make a student subject to dismissal if the student is on academic probation and has earned a cumulative grade point average of less than 1.75 in all units attempted in each of 3 consecutive semesters or 5 consecutive quarters which were graded on the basis of a grading scale. (Cal. Code Regs., Title 5, § 55756, subdivision (a) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55033, subdivision (a) (Register 2007, No. 35).)
- ~~20~~ 2. STUDENT NOTICES: Make reasonable efforts to notify a student subject to academic probation or dismissal at or near the beginning of the semester or quarter which it will take effect, but no later than the start of the fall semester or quarter. (Cal. Code Regs., Title 5, § 55759 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55034 (Register 2007, No. 35).)
- ~~24~~ Make reasonable efforts to notify a student of removal from probation or reinstatement after dismissal within timelines established by the district. (Cal. Code Regs., Title 5, § 55759 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55034 (Register 2007, No. 35).)

D. Counseling and Support Services

- ~~23~~. COUNSELING: Make reasonable effort to provide counseling and other support services to a student on probation to help the student overcome any academic difficulties. (Cal. Code Regs., Title 5, § 55759 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55034 (Register 2007, No. 35).)

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E. Pupil Remediation

14. REMEDIAL COURSEWORK ASSESSMENT: Determine a student's need for remedial coursework using appropriate assessment instruments, methods, or procedures, including, but not limited to, interviews; standardized tests; holistic scoring processes; attitude surveys; vocational or career aptitude and interest inventories; high school or college transcripts; specialized certificates or licenses; educational histories; other measures of performance; and assessment procedures such as identification of test scores which measure particular skill levels, the administrative process by which students are referred for assessment, the manner in which assessment results are made available, and the length of time required before such results are available. (Cal. Code Regs., Title 5, § 55756.5, subdivision (b) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55035, subdivision (a) (Register 2007, No. 35).)
15. DISMISSAL AND REFERRAL: Dismiss and refer students that have exhausted the remedial coursework unit limitation to appropriate adult noncredit education services, provided by college, adult school, community-based organization, or other appropriate local provider which the district has an established referral agreement. (Cal. Code Regs., Title 5, § 55756.5, subdivisions (b) and (e) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55035, subdivision (a) and (e) (Register 2007, No. 35).)

F. State Reporting

3. STANDARDS OF SCHOLARSHIP: File a copy of the community college district's regulations regarding standards of scholarship, and any amendments of the regulations, with the Chancellor. (Cal. Code Regs., Title 5, § 55750 (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55020 (Register 2007, No. 35).)
13. STANDARDS FOR DISMISSAL: File a copy of the rules setting forth the circumstances that warrant exceptions to the standards for dismissal with the Chancellor. (Cal. Code Regs., Title 5, § 55756, subdivision (d) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55033, subdivision (d) (Register 2007, No. 35).)
16. MIS REPORTS ON REMEDIATION: Submit, through the established Management Information System, information necessary to enable the Chancellor to determine the effect of the California Code of Regulations, title 5, section 55756.5, on students by sex, age, and ethnicity, and the success rates

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for students enrolled in “remedial coursework.” (Cal. Code Regs., Title 5, §55756.5, subdivision (g) (Register 91, No. 23); for current requirement see Cal. Code Regs., Title 5, § 55035, subdivision (g) (Register 2007, No. 35).)

V. CLAIM PREPARATION AND SUBMISSION

The preamble per Commission boilerplate language.

A. Direct Cost Reporting

Per Commission boilerplate (e.g., the Mandate Reimbursement Process 2 parameters and guidelines adopted May 26, 2011)

B. Indirect Cost Reporting

Community colleges have the option of using:

1. A federally approved rate, utilizing the cost accounting principles from the OMB Circular A-21.
2. The rate calculated using the Controller’s Form FAM 29-C.
3. A 7% indirect cost rate.

VI. RECORD RETENTION

Per Commission boilerplate language.

VII. OFFSETTING REVENUES AND REIMBURSEMENTS

Per Commission boilerplate language. The Statement of Decision does not identify any specific offsetting state or federal funds.

VIII. STATE CONTROLLER’S CLAIMING INSTRUCTIONS

Per Commission boilerplate language.

IX. REMEDIES BEFORE THE COMMISSION

Per Commission boilerplate language.

X. LEGAL AND FACTUAL BASIS FOR THE PARAMETERS AND GUIDELINES

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Per Commission boilerplate language.